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Dear Excel Student/Parent,

Welcome to the 2019-2020 school year! Excel teachers are gearing up for a new exciting academic and athletic year. School begins on Monday, August 5th at 8:00 a.m. Minimum day schedule, 8 am to noon, will be held from August 5th - 8th.

**Mandatory Orientation:**

**9th-10th Graders = Friday, August 2nd at 9:00 a.m. in the Excel building**  
**11th-12th Graders = Friday, August 2nd at 10:30 a.m. in the Excel building**

*Master Agreement must be signed the day of orientation or before. If you can not attend please email Ms. Thurman at [athurman@sjcoe.net](mailto:athurman@sjcoe.net) to schedule an appointment for Thursday, August 1st between the hours of noon to 4pm to sign paperwork. If a Master Agreement is not signed on these days, your student WILL NOT be able to begin classes on August 5th, 2019.*

Please mark your calendars and be on time, and bring a blue or black pen with you. **Failure for both a parent/guardian and student to attend orientation and correctly sign paperwork may jeopardize your student's enrollment in the Excel program.** Please do not arrive before 8:40 a.m. There will be many items discussed at this meeting and paperwork for the school year will be signed and returned. At orientation, student handbooks will be discussed; dress code, and athletic announcements will be given. A refresher about our online management system, Jupiter will also be discussed. Students new to Venture will take a picture for the online management system and for identification beginning the first day of school.

Regular school hours will begin on Monday, August 12th. Classes will be conducted from 8:00 am to 2:20 pm, however some students' schedule times may vary depending on their class enrollment. See your student's schedule to verify their individual start and end times. Student schedules will be finalized on Thursday, August 8th. There are a lot of factors that go into creating a schedule, so class preferences are taken into consideration, but not guaranteed. Deviations from given schedule will require a parent meeting after school the week of August 5th-8th. No changes will be made without consulting teacher of record and parent.

**Supplies:** - The following supplies are required by most Excel teachers—please come prepared for class with the items on this list. Individual teachers may require additional supplies.

Sturdy backpack	erasers	5 Pencils	Scientific Calculator
2 packs of black ink pens	Colored pencils/pens	2 highlighters	Dividers with tabs
5 or 7 Composition Notebooks		3 inch binder	3 X 5 index cards
Appropriate clothing to wear		A good attitude	

Enjoy your summer and we look forward to seeing you very soon!

The Excel Team

Mario Ramos    Alisa Thurman    Alma Hernandez Mora    Jenn Tereba    Amber Kunnen Adams